FREEDOM OF INFORMATION LAW

Article 6 - Public Officers Law - Sections 84-90

To: RECORDS ACCESS OFFICER

Name of Agent

Address

I hereby apply to inspect the following record:

Reason:

________________________________________

Date

Signature

Representing

Mailing Address

FOR AGENCY USE ONLY

Approved

Denied (For the reason(s) checked below)

Confidential Disclosure

Part of Investigatory Files

Unwarranted Invasion of Personal Privacy

Record of Which This Agency is Legal Custodian Cannot be Found

Record Is Not Maintained by this Agency

Exempted by Statute Other than Freedom of Information Act

Other (Specify)

Signature

Title

Date

NOTICE: Request for appeals shall be made to Records Access Officer, City Chamberlain, who must fully explain reasons for such denial in writing seven (7) days after receipt of an appeal. All appeals will be heard by Hearing Officer.

I hereby appeal:

________________________________________

SIGNATURE

DATE

All appeals will be filed with: State of New York

Committee on Public Access to Records

162 Washington Ave., Albany N.Y. 12231