

The Town of Pine Plains Highway Department is accepting applications for the position of Full Time Permanent Laborer. Applicants must have a valid New York State Driver's License and meet insurance underwriting requirements. The Town of Pine Plains is E.O.E.

Applications can be requested by calling the Highway Superintendent's Office at (518) 398-6662 or found online at <https://www.dutchessny.gov/Departments/Human-Resources/docs/employment-and-examination-application.pdf>

APPLICATIONS MUST BE RETURNED DIRECTLY TO THE HIGHWAY SUPERINTENDENT BY EMAIL highway@pineplains-ny.gov , FAX (518)398-8603, DROP BOX AT 20 HIGHWAY BLVD OR MAIL: PO BOX 955, PINE PLAINS, NY 12567

LABORER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the performance of general laboring or construction tasks, which requires physical endurance and a willingness to perform laborious tasks at times in inclement weather. The incumbent generally uses hand and power tools to perform the work but may occasionally operate automotive and construction equipment under close supervision of a qualified operator. Work is performed under the direct supervision of a working supervisor or a similar title.

TYPICAL WORK ACTIVITIES: Typical work activities for incumbents in this title include those listed below in addition to those work activities performed by lower level titles in the series. They are indicative of the level and types of activities performed by incumbents in this title. They are not meant to be all inclusive and do not preclude a supervisor from assigning activities not listed which could be reasonably expected to be performed by an employee in this title:

1. Performs a variety of manual labor tasks subject to inclement weather conditions and often in an unpleasant environment;
2. Rakes and shovels asphalt to patch potholes or assist in the paving of roads;
3. Loads and unloads trucks;
4. Manually excavates and backfills for construction and repairs;
5. Cleans streets, culverts and basins;
6. Cuts grass, trims shrubs and trees, rakes leaves, cuts brush;
7. Works as helper on a snow plow or sander;
8. Assists in the installation, maintenance, and repair of sidewalks or other projects by shoveling, jack hammering, laying forms, and pouring cement;
9. Assists in cleaning sewers and catch basins and in laying pipe and building catch basins;
10. Assists in soil and rock excavation;
11. Assists with tree removal with chainsaw and wood chipper;
12. Assists in the installation and maintenance of traffic signs and markings;

13. Participates in snow and ice control activities;
14. May assist in the maintenance and repair of buildings;
15. May operate motor equipment in the performance of duties.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Ability to perform routine physical work; ability to lift heavy weights; ability to follow oral and written instructions; willingness to work under all weather conditions for an extended period of time; sobriety; physical endurance; physical condition commensurate with the demands of the position; knowledge of occupational hazards and safety precautions, ability to get along with other workers, supervisors and the general public; thoroughness and dependability in performing assignments expected.

LICENSES: Must possess a valid New York State Driver's License and pass insurance underwriting.