

OFFICE USE ONLY

Tax Map # _____
Permit # _____
Permit Fee _____
Approved _____

Town of Pine Plains
Application for Building Permit

Property Owner/Agent

Name _____
Mailing Address _____

Telephone _____
Email _____

Contractor

Name _____
Mailing Address _____

Telephone _____
Email _____

Location of property (Street or Road) _____
Is there adequate off street parking for construction vehicles? Yes _____ No _____
Total Acreage _____ Road Frontage _____ Depth _____
Date of Application _____ Zoning District _____

Nature of work: (Circle one)

- | | |
|--------------------------|---------------|
| New Construction | Renovation |
| Addition | Alteration |
| Solid Fuel Stove | Demolition |
| Mobile Home (Year _____) | Swimming Pool |
| Other _____ | |

Use of Building: (Circle one)

- | | |
|--------------|------------|
| Dwelling | Garage |
| Storage | Workshop |
| Agricultural | Commercial |
| Other _____ | |

Dimensions of new building, addition or area to be renovated:

Width _____ Depth _____ Height (in stories) _____
Total Sq Ft _____ Number of Bedrooms _____ Number of Bathrooms _____
Type of Foundation/Basement (Circle) Full Crawlspase Partial/Combination
Type of HVAC (Circle all that apply) Gas Oil Electric Hot Water Hot Air Central A/C
Septic Description _____ Water supply _____

Total estimated cost of project excluding property cost: _____

These items are required for the issuance of a Building Permit (all items not required for all projects)

- | | |
|----------------------------------|--|
| 1. a copy of a current survey | 6. building plans |
| 2. Plot Plan | 7. architect's or engineer's stamp (if required) |
| 3. D. O. H. septic certification | 8. Workmen compensation certification |
| 4. 911 address or filed request | 9. a driveway permit |
| 5. affidavit of ownership | 10. required fee |

Please note: Building Permits are valid for 18 months. Permit extension(s) are available for a \$25.00 renewal fee. Issuance of a Certificate of Occupancy for a valid Building Permit has no fee. A Certificate of Occupancy for an expired Permit is \$150.00

Continue on other side

General Information

- A. The applicant shall notify this Department of any changes in the information contained in the application during the period for which the permit is in effect. A permit will be issued when the application form and stated requirements has been determined to be complete and when the proposed work is determined to conform with the requirements of the Uniform Code. The authority conferred by such permit may be limited by conditions.
- B. A building permit may be suspended or revoked if it is determined that the work to which it pertains is not proceeding in conformance with the Uniform Code or with any condition attached to such permit, or if there has been a misrepresentation or falsification of a material fact in connection with application for the permit.
- C. Any building permit issued by the Town of Pine Plains under the provisions of Local Law No. 3 of 2007 shall be effective to authorize the commencing of work for a period of eighteen months from the date of issuance or upon the issuance of a certificate of occupancy. For good cause shown, an extension may be granted for a period of six months, no more than two extensions will be granted. All work shall conform to the approved application and shall be in accordance with the applicable ordinances, Local Laws, rules and regulations.

Submission

Two set of plans (including site and landscaping, elevations, sections, details, dimension and schedules) and specifications describing the proposed work are to be submitted with each application. All plans and specifications shall be in accordance with the State Education Law, Section 7307 and 7209. This law requires that the seal and signature of a licensed architect or professional engineer e affixed to all plans submitted, unless waived by the Code Enforcement Officer.

Certification

I hereby certify that I have read the instructions and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances covering this type of work will be complied with whether specified herewith or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of the construction.

Owner/Authorized Agent _____

Date _____